



## Minutes of the Annual General Meeting of Risca Town Council

Held on Monday 14 May 2018 at 6.00 pm at Bethany Baptist Church Hall,  
Tredegar Street, Risca

Present: Cllr Michael Parker, Cllr Tony Davies, Cllr Sally Davies, Cllr Brian Davies, Cllr Louise Stephens (Mayor), Cllr Brian Hancock (Vice Mayor) and Cllr Joy Parsons. Clerk/Proper Officer: Robert Campbell. Also in attendance as an observer only – County Borough Cllr Ross Whiting

The meeting commenced at 6.10 pm

### **1. Appointment of a Chairperson/Mayor of the Council**

Cllr Louise Stephens was re-elected to be Mayor for the ensuing year 2018/19. Resolved

### **2. Appointment of a Vice Chairperson/Vice Mayor**

Cllr Brian Hancock was re-elected to be Vice Mayor for the ensuing year 2018/19. Resolved

### **3. Apologies**

Cllr Hazel Dupre

### **4. Declarations of Interest**

There were no declarations of interests

### **5. Minutes**

The minutes of the AGM held on 15 May 2017 that were signed on 12 June 2017 were duly noted. Resolved

## **6 Standing Orders 2018/2019**

The Council's Standing Orders for the ensuing year were adopted.  
Resolved

## **7 Policy Documents 2018/2019**

The Financial Regulations Policy Document for 2018/19 was adopted with the following amendment:

At Regulation number 11.1 g the contract for specialist services lower level was raised to £7500.

The Policy Document for 2018/19 was adopted with the following amendment:

At policy number 13, the clerk's petty cash imprest is raised to £90.00 per year.

The Social Media Policy, The Model Local Resolution Protocol and the Risk Assessment/Asset List documents were all adopted for 2018/19.  
Resolved

## **8 Appointment of Representatives to Outside Bodies**

The following Members were agreed for the ensuing year of 2018/2019:

- **Community & Town Councils Liaison Committee**  
Cllr B Hancock, Cllr H Dupre and Bob Campbell
- **CCBC's Community & Town Council Joint Liaison Committee**  
Cllr B Hancock (Cllr H Dupre as reserve) and Bob Campbell
- **One Voice Wales**  
Cllr M Parker (as area Executive member) and Cllr B Hancock
- **SLCC - Bob Campbell**
- **Minor Authority Representation on the Board of Governors at:**
  - 1/ Risca Primary School - Mrs Ffion Green/Cllr H Dupre
  - 2/ Ty Isaf Infants School - Cllr M Parker
  - 3/ Ysgol Cwm Gwyddon – Cllr B Hancock
- **Town Centre Management Group**  
Cllr J Parsons, Cllr B Hancock and Bob Campbell

- **Risca Town and Risca East Community Council Joint Project Committee**

All Councillors and Clerk are members of this Committee. Resolved

**9 Cycle of Meetings for 2018/19**

The suggested and discussed cycle of meetings were agreed.

Resolved

The meeting closed at 6.35 pm

Signed : ..... Dated : .....