



C/o Risca Palace Library,  
75 Tredegar Street, Risca, NP11 6BW  
Office Opening Hours: Tues 3.15 pm - 7.15 pm  
Tel: 01443 864780 Ext 23476  
[www.riscatowncouncil.org.uk](http://www.riscatowncouncil.org.uk)  
Town Clerk/RPO: Mr Bob Campbell  
email <clerk2riscatc@gmail.com>

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**9 July 2015**

To: The Mayor and Members of Risca Town Council

**Dear Mayor/Councillor**

You are requested to attend a monthly meeting of Risca Town Council that will be held on:

**Tuesday 14<sup>th</sup> July 2015 at 6.30pm**, at

Bethany Baptist Church, Tredegar Street, Risca, NP11 6BW

The business to be transacted is set out in the agenda below.

**Yours sincerely**

**Bob Campbell**

**Clerk to the Council / Proper Officer**

## **AGENDA**

- 1. Presentations (none confirmed)**
- 2. Police update (Inspector Carl Williams is due to attend after 8pm)**
- 3. Apologies**
- 4. Residents representations (if any)**

## 5. Declarations of Interest

## 6. Mayor's Announcement – Appendix 1

## 7. Minutes and matters arising (if not already on the Agenda)

To receive and if approved, to confirm and sign the minutes of the Full Council Meeting held on 9<sup>th</sup> June 2015

## 8. County Member's Update

## 9. Clerk's Report / Correspondence

- a. Chemist wall notice board - ongoing. A site meeting had taken place with the Highways Inspector for three additional boards and posts
- b. Poppies planting in June 2014 – additional invoice
- c. Finance Report plus updates on Chair's Bank Mandate and new Deposit Account
- d. Financial assistance request Oxford House Adult Education and for the Valleys Eisteddfod
- e. Business and Financial Plan, risk assessment, updating our Indemnities and building an asset register
- f. Youth involvement in future Council business
- g. New and reduced Risca Palace Library opening hours
- h. Joint Liaison Group first draft 'Protocol' offered by Risca East
- i. Defibrillators
- j. Ty Isaf School Council
- k. Dan-y-Graig Road lorry ban petition
- l. Backing up of Office's electronic filing system
- m. Use of Personal emails

## 10. Projects

Project No.	Project Name	Description & Comments	Amount Paid	Amount Unpaid
23	Summer Fayre	1. Hire of a large marquee plus electrics for the Park - a joint project 2. Teardrop flag ordered 3. Folding pin boards		422.40 115 0
21	Bands in the Park 2015	Jointly organised - June 21 and June 28 2015 - COMPLETED		406

<b>20</b>	Pantomime 2015 in partnership with East CC	St Mary's Church Hall and Cuckoo club for 3 performances; Friday 4, Sat 5 and Sunday 6 December 2015 (6.30pm 12.30pm & 2.30pm)	477 60 545 1000
<b>13</b>	Caring for Carers Café Joint Project with East £400 received from East	Café for Carers - Mondays 1 - 4pm at Old Bungalow, Brookland Road receipts £63.24 (food, etc.) banner £30 from local businesses & CCBC	800
<b>10</b>	Young Citizens Community Awards	To recognise & reward youths that undertake good deeds within the Community – joint venture with Risca East	

## **12 Planning Applications (Appendix 2)**

## **13 Joint meetings constitution**

## **14 Motion to Exclude the Press and Public**

## **15 Exempt items**

- a. Previous Clerk's Pension request
- b. Remuneration summary for submission by 30 September
- c. Playworks account query
- d. Financial assistance request update for Lylac Ridge

## **16 Next Meetings**

Date of next full Council Meeting: 18:30 Tuesday 8 September 2015 in Bethany Chapel, Reading Room.

Date of next Joint Risca Town Council and Risca East Community Council: 18:00 to 19.15 on Thursday 24 September to be confirmed at Bethany Church Hall.

## Appendix 1 Mayor's announcement and Report

## Appendix 2 Planning Application

Case Ref. 15/0356/FULL Site Area: 169m<sup>2</sup>

Location: 28 Bridge Street Risca Newport NP11 6DE

Proposal: Erect single-storey rear extension

Applicant: Mrs D Morgan 28 Bridge Street Risca Newport NP11 6DE

Agent:

Case Officer: Mr C Boardman 01495 235037 boardc@caerphilly.gov.uk

Ward: Risca West Map Ref: 323686 (E) 190679 (N) Expected Decision

Level: Delegated

Community Council: Risca Town Council

DRAFT