



Minutes of the Special General Meeting of Risca Town Council

Held on Monday 9th November 2015 at 6.15 pm at Bethany Baptist Church Hall, Tredegar Street, Risca

Present: Cllr Michael Parker, Cllr Tony Davies, Cllr Sally Davies, Cllr Hazel Dupre, Cllr Brian Hancock (Vice Mayor) and Cllr Stephen Tom (Mayor) Clerk/ Proper Officer: Robert Campbell

The meeting commenced at 6.35 pm

1. Apologies

An apology was received from Cllr Louise Stephens

2. Declarations of Interest

There were no declarations of interests

3. Review of the Full Council meeting dates for the remainder of 2015/16

At the Annual General Meeting of 9 May 2015 the Council resolved to hold their monthly meetings (apart from a holiday recess in August) on the second Tuesday of each month for 2015/16. Those meeting days and start time complemented the agreed Risca Palace Library Office hours for the Town Clerk. However, on 5 October 2015 Caerphilly county borough council had implemented a reduction in the overall opening hours of the Risca Palace Library and for it to be closed at 5 pm on Tuesdays and 6 pm on Monday and Wednesdays. To accommodate the Clerk's office hours more reasonably Councillors decided to review the dates of their planned meeting dates for the remainder of the 15/16 year

4 Alternative Full Council Meeting dates

Councillors considered changing the dates to either Mondays or Wednesdays. They noted the availability of the Bethany Church Hall was generally on a Monday evening (apart from Mon 14 March) and that the Wednesdays were already booked out by other Church user groups. Councillors unanimously decided to move dates to Mondays commencing in December 2015 up to May 2016 apart from the Tuesday 15 March. **Resolved**

5 Policy Document 2015/2016

The Policy Document for 2015/16 items **3 Meetings** and **9 Cycle of Meetings for 2015/16** are thus duly amended as follows:

- All council meetings from December 2015 to May 2016 are to be held monthly on Monday 14 December 2015, Monday 11 January 2016, Monday 8 February 2016, Tuesday 15 March 2016, Monday 11 April 2016 and Monday 9 May 2016 preceded by the 2016 Annual General Meeting, unless otherwise decided are adopted

The meeting closed at 6.25 pm

Signed : Dated :