

## **Minutes of the Full Council Meeting of Risca Town Council**

**Held on Monday 8<sup>th</sup> July 2019 at**

**Bethany Church Hall, Risca**

**Cllr Mike Parker, Cllr Tony Davies, Cllr Sally Davies, Cllr Hazel Dupre, and Cllr Louise Stephens**

**Clerk/Proper Officer: Robert Campbell**

Also in attendance were Kerry Edwards of LATCH, Jamie Arr of St John's Ambulance, County Borough Cllr Bob Owen and a local Tanybryn resident

**Cllr Tony Davies as the Mayor chaired the meeting that commenced at 6.35 pm**

### **617 Apologies**

**Cllr Joy Parsons, Cllr Brian Hancock and County Cllr Ross Whiting**

### **618 Presentations**

The Mayor welcomed Kerry Edwards from the LATCH charity who gave the Council a history of her local charity caring for children and their families whilst receiving treatment for cancer. Kerry thanked the Council for their hard work at the recent Summer Fayre and for arranging a public collection for her charity. The Mayor also welcomed Jamie Arr from Risca St John's Ambulance who highlighted the important work of St John's in the community and asked for financial assistance for his cadets' training badges. The Council agreed to send Jamie the financial assistance application forms for his attention

### **619 Declarations of Interest**

None

### **620 Residents' addresses**

None

### **621 Minutes of the previous Council meeting held on Mon 10 June 2019**

Cllr Davies signed the June minutes as a true and correct record

## **622 Chair's and County Members' updates**

The Chair, Cllr Tony Davies, reported on the success of the recent Bands in the Park event arranged by the Town Council that was attended by over 60 residents and thanked Crosskeys Silver Band for their excellent performance. The Chair asked the Council to consider holding a second event in the Park in mid to late September and further details on this are to be discussed at the next Council meeting. The Council agreed to bring forward the set date of their September meeting from the 16 Sep to the 9 Sep to facilitate this event. County Cllr Bob Owen reported that the new community garden project clearance works had recently started and the next stage is ongoing in conjunction with the landowner. On the closed toilet block issue he confirmed that he had offered a portion of his Cllr's annual allowance to the initial charity fund but he was not allowed to do this. He also reported that Risca East had set aside £1,000 for the charity fund

## **623 Clerk's Report**

### **623.1 Notice Board**

The recently appointed local contractor was still investigating if replacement lock parts were available

### **623.2 Finance Report**

The current statements were agreed as satisfactory by the Council. The Clerk reported that he inadvertently paid the local Cancer Research charity two separate amounts of £60. The Council agreed to leave the total donation at £120. The Clerk reported he had not received the Ty-Sign skate-park project's bank details in time for this meeting. As previously agreed at the June meeting the Council confirmed that the Clerk is to transfer the set aside amount of £2,000 to the Council's election/reserves account for future use. The Clerk confirmed that he had posted the 18/19 External Audit form with its backup papers to the external auditor. The Clerk reported that HSBC had not responded to his early June submitted Bank Mandate to update the signature on the Mayor's account

### **623.3 One Voice Wales/CCBC/WG/SLCC/TCCLC**

The Clerk advised that all notifications had been circulated. Cllr Sally Davies and the Clerk had attended the Town and Community Council liaison committee on 12 June at Maesycwmmmer. The Clerk reported that at that meeting Cllr Judith Pritchard from Gelligaer Council and Cllr Gill Davies of Nelson Community had been appointed to represent the Liaison Committee on the Caerphilly Public Service Board (with Cllr Jo Rao of Maesycwmmmer as a reserve) from its September meeting date. Cllrs Dupre and the Clerk had attended the PSB's first annual conference at Llancaiach Fawr on Friday 7 July.

Cllr Tony Davies and the Clerk are to attend the Town and Community Councils Joint meeting with the Caerphilly County Members on 10 July. Cllr Louise Stephens and the Clerk are to attend the next OVW Area Committee meeting at the Gelligaer Community offices on 24 July. The Town Council are to submit their response with their objection to the Boundary Commission over CCBC's Report that recommended that Fernlea and its adjacent streets ought to be transferred to Risca East from Risca Town. The response will make it clear to the boundary Commission that contrary to the information in the CCBC Report that there will be a significant cost implication to the Town Council in lost precept revenue. The response will add that CCBC had made their decision and their Report recommendation without any consultation with the residents affected

#### **623.4 Correspondence/financial assistance applications**

The Council considered the outcome of the recent Town and East meeting with Marc Owen the Pastor at Moriah Church and decided to allocate £1,000 from its Projects budget to his newly formed charity that is intended for the funding of reopening the Tredegar Park toilet block. The Pastor is hopeful that the charity can be set up and with CCBC's agreement in time for the school summer holidays. The Clerk is to transfer the funds as soon as the new charity's bank details are forwarded to him. The Council considered the public collection at the Summer Fayre for the LATCH charity and agreed for the Mayor to hand over the collection of £192.50 to their local representative Kerry Edwards as soon as practically possible. The Council considered the recently received finance application from SHELTER that had been caring for a number of local children and agreed for the Clerk to donate £150 to the charity

#### **623.5 Ty Isaf School**

A date for a future afternoon appointment at the School has yet to be agreed

#### **623.6 Administration**

The Clerk will suggest a date in mid to late September for a second public participation exercise at the Senior Citizens Hall. Cllr Dupre suggested that future exercises be held at different venues throughout the Town

### **624 Current Projects Summary**

Cllr Mike Parker asked that Standing Orders be suspended at 8.30 pm for the Council to complete the remaining order of business. He reported that his early plans with the Town's sub-committee for the Winter Fayre on Saturday 30 November, that is to be taken over by the Town Council as a new project, had progressed successfully. The Council agreed that as soon as The Town Council had received written permission from CCBC to use the Park for the Fayre then the Clerk

can book the marquee and the coach and horses as important features of the project. He added that he has planned the next sub-committee meeting at Moriah Church Hall on 2 September. The Council agreed for Cllr Dupre to advertise the Joint Armistice concert in the Risca Directory well in time for the early November project. Cllr Stephens reported that Kate Poole and her Productions team had advised her that she was unable to arrange a Pantomime for 2019 due to her current family and other commitments. The Council therefore noted that a Pantomime project is not possible for this Christmas time and decided to concentrate on the new Winter Fayre project. The Clerk is to send the Council's gratitude with a bouquet of flowers to Kate Poole for her very successful and enjoyable performances over the last three years and to add that they look forward to working with her for Christmas 2020. The Council agreed for the Winter Fayre sub-committee to consider inviting Kate and her team to provide an entertainment slot at their Winter Fayre. The Council agreed to send a donation of £20 to the Senior Citizens Hall for the additional use of their chairs at the recent Bands in the Park event.

Project No.	Project Name	Description & Comments	Amount Paid	Amount Pledged
59	ECMO Machine	A series of music evenings is postponed to the summer		??
60	Bands in the Park	Sun 30 June with Crosskeys Band		380
68	Winter Fayre	Sat 30 November – Event Plans are ongoing  Christmas tree lighting		4000  308
62	Summer flower baskets June to Sep 2019	Local contractor erected and to maintain summer baskets		4000

## 625 Planning Applications

Case Refs. : 19/0469, 19/0482 and 19/0485 were all noted

## 626 Exclusion of press and public

None

**The meeting closed at 8.45 pm**

**Signed:**

**Date:**

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