



C/o Risca Palace Library,
75 Tredegar Street, Risca, NP11 6BW
Office Opening Hours: Tues 3.15 pm - 7.15 pm
Tel: 01443 864780 Ext 23476
www.riscatowncouncil.org.uk
Town Clerk/RPO: Mr Bob Campbell
email <clerk2riscatc@gmail.com>

1 September 2015

To: The Mayor and Members of Risca Town Council

Dear Mayor/Councillor

You are requested to attend a monthly meeting of Risca Town Council that will be held on:

Tuesday 8th September 2015 at 6.30pm, at

Bethany Baptist Church, Tredegar Street, Risca, NP11 6BW

The business to be transacted is set out in the agenda below.

Yours sincerely

Bob Campbell

Clerk to the Council / Proper Officer

AGENDA

- 1. Presentations (none confirmed)**
- 2. Police update (Inspector Carl Williams or a colleague)**
- 3. Apologies**
- 4. Residents representations (if any)**

5. Declarations of Interest

6. Mayor's Announcement – Appendix 1

7. Minutes and matters arising (if not already on the Agenda)

To receive and if approved, to confirm and sign the minutes of the Full Council Meeting held on 14th July 2015

8. County Member's Update

9. Clerk's Report / Correspondence

- a. Chemist wall notice board - ongoing. The Highways Inspector had been asked for a price to erect three additional boards and posts
- b. Poppies planting in June 2014 – Caerphilly council had confirmed that the additional invoice had been cancelled
- c. Finance Report plus updates on Chair's Bank Mandate and adding to the new Deposit Account
- d. Financial assistance requests from Oxford House Adult Education, the Valleys Eisteddfod and Shelter
- e. Business and Financial Plan, risk assessment, updating our Indemnities. An asset register had been completed
- f. Youth involvement in future Council business
- g. New and reduced Risca Palace Library opening hours
- h. Joint Liaison Group first draft 'Protocol' offered by Risca East
- i. Defibrillators
- j. Ty Isaf School Council
- k. Dan-y-Graig Road lorry ban petition
- l. Backing up of Office's electronic filing system
- m. Use of Personal emails

10. Projects

Project No.	Project Name	Description & Comments	Amount Paid	Amount Unpaid
24	Christmas 2015 Festival Lighting	1. Repair, supply and erection of 23 street lighting units by CentreGreat		2000 ?? 200 ??
		2. Power supply		300
		3. Purchase a new unit		

23	Summer Fayre	Hire of a large marquee plus electrics for the Park - a joint project	422.40	
		Teardrop flag ordered	99.00	
		Folding pin boards		
		Teddies and gifts		
21	Bands in the Park 2015	Jointly organised - June 21 and June 28 2015 - COMPLETED	187.54 250	
20	Pantomime 2015 in partnership with East CC	St Mary's Church Hall and Cuckoo club for 3 performances; Friday 4, Sat 5 and Sunday 6 December 2015 (6.30pm 12.30pm & 2.30pm)		477 60 545 1000
13	Caring for Carers Café Joint Project with East £400 received from East	Café for Carers - Mondays 1 - 4pm at Old Bungalow, Brookland Road receipts £63.24 (food, etc.) banner £30 from local businesses & CCBC		800
10	Young Citizens Community Awards	To recognise & reward youths that undertake good deeds within the Community – joint venture with Risca East		

12 Planning Applications (Appendix 2)

13 Joint meetings constitution

14 Motion to Exclude the Press and Public

15 Exempt items

- a. Previous Clerk's Pension request
- b. Remuneration summary for submission by 30 September
- c. Financial assistance request update for Lylac Ridge

16 Next Meetings

Date of next full Council Meeting: 18:30 Tuesday 13 October 2015 in Bethany Chapel, Reading Room.

Date of next Joint Risca Town Council and Risca East Community Council: 18:00 to 19.15 on Thursday 24 September also at Bethany Church Hall.

Appendix 1 Mayor's announcement and Report

Appendix 2 Planning Applications

Case Ref. 15/0470/FULL Site Area: 34m²

Location: Garage Bridge Street Risca Newport

Proposal: Erect detached single garage

Applicant: Mr P Baker 1 Bridge Street Danygraig Risca Newport NP11 6DE

Agent:

Case Officer: Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk

Ward: Risca West Map Ref: 323703 (E) 190578 (N) Expected

Decision Level: Delegated

Community Council: Risca Town Council