

**Minutes of the Full Council Meeting of  
Risca Town Council  
Held on Tuesday 8 September 2015 at  
Bethany Baptist Church, Tredegar Street, Risca**

**Present:**

**Cllr Michael Parker, Cllr Sally Davies, Cllr Tony Davies, Cllr Hazel Dupre,  
Cllr Louise Stephens, Cllr Brian Hancock and Cllr Stephen Tom (Mayor)**

**Clerk/Proper Officer: Robert Campbell**

**The meeting commenced at 6.30 pm. Cllr Stephen Tom as Mayor chaired the meeting.**

**187 Apologies**

**Cllr Joy Parsons**

**188 Declarations of Interest**

Cllrs Tom, Stephens and Parker declared an interest in the planning application at Appendix 2 that they knew the applicant as a friend or an acquaintance

**189 Residents' addresses**

None

**190 Mayor's Announcement**

Cllr Tom advised the meeting that the Council were well represented at Lylac Ridge's excellent summer barbecue event

**191 Minutes of the previous meeting held on 14 July 2015**

Cllr Tom signed the minutes as a true and correct record

**192 County Members' updates**

No reports were received

## **193 Clerk's Report**

### **193.1 Notice Boards**

Caerphilly Highways had provided a cost of £2250 for the associated civil engineering works for three new smaller boards that are stored with Cllr Tom at the previously agreed locations. The cost was agreed and the works were requested for completion as soon as possible. Cllr Hancock is dealing with the new owners of the Chemist shop for advice on the replacement for the Chemist frontage board

### **193.2 Poppy Planting June 2014**

Caerphilly Parks had cancelled their second invoice for £156.31

### **193.3 Finance Report**

The current statements are satisfactory. The Council had agreed that the Chair's personal annual account be topped up to £1,000 and the Councillors' annual enumeration to remain at £100 for 2015/16

### **193.4 One Voice Wales**

The Council agreed to purchase a new, separate hard drive for all the Council's computer records and electronic documents to be regularly 'backed up' in case the Clerk's office laptop is damaged or lost. Cllrs' separate email domain and addresses for Council business is to be pursued

### **193.5 Teardrop Flag**

A new, separate base for the flag with the Town's logo is to be pursued for next summer's Fayre

### **193.6 Hire of Bethany Church hall**

An invoice for June 2015 to May 2016 for the hall hire is to be paid

### **193.7 Member's Interests' list and Remuneration 2014/2015 list**

Both updated lists are ongoing for submission by 30 September 2015

## **194 Projects**

### **Project Summary**

<b>Project No.</b>	<b>Project Name</b>	<b>Description &amp; Comments</b>	<b>Amount Paid</b>	<b>Amount Unpaid</b>
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<b>24</b>	Christmas 2015 Festive Lighting	1.Repair, supply and erection of 23 street lighting units by CentreGreat  2.Power supply  3.Purchase a new unit		2000 ? ?  200 ??  300
<b>23</b>	Summer Fayre  July 2015 - a joint venture with Risca East CC	CCBC provided a large marquee plus 3 power points in the Park. Town's Teardrop Flag. Risca All Stars drama group attended. (Cllr Tom suggested purchasing fold up notice boards.) Event successfully completed 11 July	422.40  99.00  211.68  83.86	
<b>21</b>	Bands in the Park June 2015	Events successfully completed on 21 and 28 June	187.54  250	
<b>20</b>	Pantomime 2015 in partnership with Risca East CC	St Mary's Church Hall and the Cuckoo Club had been booked for 3 performances for 4, 5 and 6 December		477  60  545  1000
<b>13</b>	Caring for Carers Café. Joint Project with Risca East. £400 received from East	Café for Carers - Mondays 1 - 4pm at Old Bungalow, Brookland Road receipts £63.24 (food etc.) banner £30 from local businesses & CCBC		800
<b>10</b>	Young Citizens Community Awards - joint venture with Risca East	To recognise & reward youths that undertake good deeds within the Community		

**195 Planning Application**

Item 15/0470 was noted

**196 Exclusion of press and public**

One personnel item was discussed and was considered to be exempt

**The meeting closed at 8.25 pm**

**Signed:**

**Date:**

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