



C/o Risca Palace Library,  
75 Tredegar Street, Risca, NP11 6BW  
Office Opening Hours: Tues 2.00 pm - 5.00 pm  
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[www.riscatowncouncil.org.uk](http://www.riscatowncouncil.org.uk)  
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**3 November 2015**

To: The Mayor and Members of Risca Town Council

**Dear Mayor/Councillor**

You are requested to attend a rearranged monthly meeting of Risca Town Council that will be held on:

**Monday 9<sup>th</sup> November 2015 at 6.30pm**, at

Bethany Baptist Church, Tredegar Street, Risca, NP11 6BW

The business to be transacted is set out in the agenda below.

**Yours sincerely**

**Bob Campbell**

**Clerk to the Council / Proper Officer**

## **AGENDA**

- 1. Presentations (Manager of local Spar store)**
- 2. Police update (Inspector Carl Williams or a colleague)**
- 3. Apologies**
- 4. Residents representations (if any)**

## 5. Declarations of Interest

## 6. Mayor's Announcement – Appendix 1

## 7. Minutes and matters arising (if not already on the Agenda)

To receive and if approved, to confirm and sign the minutes of the Full Council Meeting held on 19<sup>th</sup> Oct 2015

## 8. County Member's Update

### 9. Clerk's Report / Correspondence

- a. Chemist wall notice board - ongoing. The Highways Inspector's works were asked to be programmed asap
- b. Finance Report
- c. Financial assistance requests
- d. Business and Financial Plan, risk assessment and updating our Indemnities are ongoing. Members' Interests list has been updated and a Remunerations list has been submitted to the Welsh to One Voice Wales. Both lists are to be published on the Town's Website
- e. Youth involvement in future Council business
- f. Defibrillators
- g. Ty Isaf School Council
- h. Backing up of Office's electronic filing system – a new separate hard drive had been purchased
- i. A new and separate emailing domain '@riscatc.uk' had been purchased and set up for all 8 Cllrs and the Clerk to replace their personal emails
- j. Correspondence – from CCBC Parks for the Town Council to fund the Town's flowers and planters from April 2016 and from Risca TCMG funding for the Parks summer weekends' toilets opening

## 10. Projects

Project No.	Project Name	Description & Comments	Amount Paid	Amount Unpaid
25	1/ Armistice Service Fri 6 Nov	1. Joint event		900
	2/ Armistice Service Sun 8 Nov	2. RBL run event (with Town council participation)		500

<b>24</b>	Christmas 2015 Festive Lighting	3. Repair, supply and erection of 23/25 street lighting units by CentreGreat 4. Power supply 5. Purchase a new unit		2000 ?? 200 ?? 300
<b>23</b>	Summer Fayre	Hire of a large marquee plus electrics for the Park - a joint project Teardrop flag Teddyes and gifts COMPLETED	422.40 99.00 211.68 86.83	
<b>21</b>	Bands in the Park 2015	Jointly organised - June 21 and June 28 2015 – COMPLETED	187.54 250	
<b>20</b>	Pantomime 2015 in partnership with East CC	St Mary's Church Hall and Cuckoo club for 3 performances; Fri 4, Sat 5 and Sun 6 December 2015 (6.30pm 12.30pm & 2.30pm)		477 60 545 1000
<b>13</b>	Caring for Carers Café Joint Project with East £400 received from East	Café for Carers - Mondays 1 - 4pm at Old Bungalow, Brookland Road receipts £63.24 (food, etc.) banner £30 from local businesses & CCBC		800
<b>10</b>	Young Citizens Community Awards	To recognise & reward youths that undertake good deeds within the Community – joint venture with Risca East		

## **12 Planning Application (Appendix 2)**

### **13 Joint meetings constitution**

The Joint Liaison Group 'Protocol' offered by Risca East, as slightly amended, can be signed as a formal agreement at the joint meeting planned for 26 November

## **14 Motion to Exclude the Press and Public**

## **15 Exempt items**

Previous Clerk's Pension request

## **16 Next Meetings**

Date of next full Council Meeting: (expected) 18:30 in the second week of December 2015 in Bethany Chapel, Reading Room.

Date of next Joint Risca Town Council and Risca East Community Council: 18:00 to 19.15 on Thursday 26 November at Ty Sign Church Hall.

## Appendix 1 Mayor's announcement and Report

## Appendix 2 Planning Application

Case Ref. 15/1091/FULL Site Area: 167m<sup>2</sup>

Location: 9 Rifleman Street Risca Newport NP11 6FD

Proposal: Erect first floor extension to rear of property

Applicant: Mr D Reynolds 9 Rifleman Street Risca Newport NP11 6FD

Agent: A J Tech Design Mr J Tadman 69 St Julians Road Newport NP19 7RU

Case Officer: Mr C Boardman 01495 235037 boardc@caerphilly.gov.uk

Ward: Risca West Map Ref: 323786 (E) 191065 (N) Target Date: 21.12.2015

Community Council: Risca Town Council Expected Decision Level:  
Delegated