



C/o Risca Palace Library,  
75 Tredegar Street, Risca, NP11 6BW  
Office Opening Hours: Mon 2.00 pm - 5.50 pm  
Tel: 01443 864780 Ext 23476  
[www.riscatowncouncil.org.uk](http://www.riscatowncouncil.org.uk)  
Town Clerk/RPO: Bob Campbell  
Email [clerk@riscatc.uk](mailto:clerk@riscatc.uk) clerk2riscatc@gmail.com

---

**7 June 2016 (revised 10 June)**

To: The Mayor and Members of Risca Town Council

**Dear Mayor/Councillor**

You are requested to attend a monthly meeting of Risca Town Council that will be held on:

**Monday 13<sup>th</sup> June 2016 at 6.30 pm**, at

Bethany Baptist Church, Tredegar Street, Risca, NP11 6BW.  
The business to be transacted is set out in the agenda below.

Yours sincerely

**Bob Campbell**

**Clerk to the Council / Proper Officer**

## **AGENDA**

- 1. Presentation (Risca Guides)**
- 2. Police update (expected)**
- 3. Apologies**
- 4. Residents representations (if any)**
- 5. Declarations of Interest**
- 6. Mayor's Announcement**

*Risca Town Council – 13 June 2016. A copy in Welsh will be provided upon request.*

## 7. Minutes and matters arising (if not already on the Agenda)

To receive and if approved, to confirm and sign the minutes of the AGM and the Full Council Meeting both held on 9<sup>th</sup> May 2016

## 8. County Member's Update

### 9. Clerk's Report / Correspondence

- a. Chemist wall notice board - ongoing
- b. Finance Report
- c. Business and Financial Plan
- d. Financial assistance requests – Pontymister FC, Risca Guides, Shelter and CHAD
- e. First 'Annual Report'
- f. Youth involvement in future Council business
- g. Ty Isaf School Council – meeting date to be arranged
- h. 2015/2016 Internal Audit and Annual Return
- i. Correspondence – Tanybryn 'no cold calling zone', CCTV consultation, Future Generations Commissioner, OVW July Conference Tidal Lagoon Power, CCBC Mayor's Charity, RBL Exhibition poster
- j. Queen's 90<sup>th</sup> Birthday – eight known, local, 90 year old persons are to be invited to celebrate simultaneously this year
- k. Translation service provision

## 10. Current Projects

Project No.	Project Name	Description & Comments	Amount Paid	Amount Unpaid
10	Young Citizens Award – Joint project	4 awards with one overall winner		1000
	Summer Fayre – JOINT Sat 9 July	1/ Marquee		800
		2/ Buffet		500
		3/ Prizes		300
	Bands in the Park			
	1/ 19 June by Risca Town			430
	2/ 21 August by CCBC			290

<b>29</b>	Queen's Birthday	Social day or visit days with buffets		500
<b>27</b>	Summer flowers June to Sep 2016	Local contractor to commence work in June		2700
<b>24</b>	Christmas 2015 Festive Lighting	1. Repair, supply and erection of 23/27 street lighting units by CentreGreat 2. Power supply 3. Purchase two new units	2550  1008	200 ??

#### **11. Planning Applications - Appendix 2 (Case Refs. 16/0352, 0348, 0367 and 0376)**

#### **12. Motion to Exclude the Press and Public**

#### **13. Exempt items**

Previous Clerk's Pension request. Auto enrolment of a pension for the Clerk

#### **14. Next Meetings**

Date of next full Council Meeting at 18:30 on **Monday 11 July 2016** in Bethany Church, Reading Room

(Date of next Joint Risca Town Council and Risca East Community Council: 18:00 to 19.15 is expected on Thursday 30 June 2016 at Bethany Church hall)

Appendix 1 (Mayor's announcement if available as a written report)

Appendix 2 Planning Applications

1/ Case Ref. 16/0352/FULL Site Area: 273m<sup>2</sup>

Location: 94 Ty-Isaf Park Avenue Pontymister Risca Newport NP11 6NJ

Proposal: Erect double-storey rear extension

Applicant: Mr R Smith 7 Langport Avenue Llanrumney Cardiff CF3 5TL

Agent: Cytechdesign Ltd Mr R Smith 7 Langport Avenue Llanrumney Cardiff CF3 5TL

Case Officer: Mr C Boardman 01495 235037 boardc@caerphilly.gov.uk

Ward: Risca West Map Ref: 325115 (E) 189804 (N) Target Date: 28.06.2016

Community Council: Risca Town Council Expected Decision Level: Delegated

2/ Case Ref. 16/0348/FULL Site Area: 136m<sup>2</sup>

Location: 85 Commercial Street Pontymister Risca NP11 6AW

Proposal: Change the use of first floor flat to office accommodation and replace shop front

Applicant: Lewis & Co. Mrs J Phillips 85 Commercial Street Pontymister Risca NP11 6AW

Agent: Dean Lock Design Mr D Lock 10 Birchwood Close Highfields Blackwood NP12 1WX

Case Officer: Mr C Boardman 01495 235037 boardc@caerphilly.gov.uk

Ward: Risca West Map Ref:324063 (E) 190110 (N) Target Date: 04.07.2016

Community Council: Risca Town Council Expected Decision Level:Delegated

3/ Case Ref. 16/0367/COU Site Area: 1638m<sup>2</sup>

Location: Former Pontymister Service Station Newport Road Pontymister Risca

Proposal: Change the use to a vehicle washing and valeting facility, construct a canopy and erect a security fence with ancillary mobile structures

Applicant: Mr A Hassan Flat 7 Ladyhill Court Newport NP19 9AR

Agent: CJ Projects Mr C Jackson Cledd-y-Tan House Kilgwrrwg Chepstow NP16 6DA

Case Officer: Mr C Boardman 01495 235037 boardc@caerphilly.gov.uk

Ward: Risca West Map Ref:325324 (E) 189709 (N) Target Date: 06.07.2016

Community Council: Risca Town Council Expected Decision Level:Delegated

4/ Case Ref. 16/0376/ADV Site Area: 3m<sup>2</sup>

Location: Lidl UK GmbH 1 Commercial Street Pontymister Risca Newport  
NP11 6AW

Proposal: Replace existing flag pole sign with 6m high totem sign

Applicant: Lidl UK GmbH C/O Agent

Agent: Bilfinger GVA Mr M Southall One Kingsway Cardiff CF10 3AN

Case Officer: Miss E Rowley 01495 235271 rowlee@caerphilly.gov.uk

Ward: Risca West Map Ref: 323897 (E) 190188 (N) Target Date: 08.07.2016

Community Council: Risca Town Council Expected Decision Level: Delegated

Appendix 3 Full 2016 Projects List