



C/o Risca Palace Library,  
75 Tredegar Street, Risca, NP11 6BW  
Office Opening Hours: Mon 2.00 pm - 5.50 pm  
Tel: 01443 864780 Ext 23476  
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Town Clerk/RPO: Bob Campbell  
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**5 Oct 2020**

## **PROVISIONAL ONLY**

To: The Mayor and Members of Risca Town Council

**Dear Mayor/Councillor**

Due to the current Coronavirus health crisis and the Government Lockdown, personal meetings in groups are banned. However, you are requested to attend a monthly 'virtual meeting' of Risca Town Council via a remote application :

**DATE - Monday 12 October 2020 at 6.30 pm.** Via the 'GoToMeeting' on line application.  
The business to be transacted is set out in the agenda below.

**Yours sincerely**

**Bob Campbell**

**Clerk to the Council / Proper Officer**

## **AGENDA**

- 1. Police update (Possible via virtual attendance)**
- 2. Presentations (Possible - two representatives from Risca Covid-19 Group and one representative from Risca Royal British Legion via virtual attendance)**
- 3. Apologies**

#### 4. Residents representations (none expected due to Govt Regulations)

#### 5. Declarations of Interest

#### 6. Mayor's Announcement

#### 7. Minutes and matters arising (if not already on the Agenda)

To receive and to confirm the signed minutes of the Full Council 'Virtual' Meeting held on 21st September 2020

#### 8. County Members' Update

#### 9. Clerk's Report / Correspondence

- a. Finance Report – with bank accounts update, 2019/2020 Annual Return for external audit update, six monthly accounts update, CIL monies, Payroll fee raised, Clerk's salary update, Members' annual allowances
- b. OVW/TCCLC update – Area meeting set as a virtual for 7 Oct, TCCLC meeting set as a virtual for 21 Oct
- c. Financial assistance requests – It is possible that Risca Covid19 Action Group can attend virtually
- d. Correspondence – Member vacancy, Moriah charity, relocating the Defibrillator from St John's Ambulance depot, relocating CCBC's street planters and purchasing new planters, CCBC's plans for café areas on-street, RRT Santa's sleigh, Risca Primary School's new experimental traffic order, Barclays Bank request to be included in any projects, CCBC have cancelled all Christmas markets/events, Grove Road rear lane road safety complaints and 'drug dealing' reports in the Ty Isaf area
- e. WG and CCBC update –
- f. Cllr ID at meetings - Nametags
- g. Public Participation Exercise No. 3, possibly postpone to spring 2021

#### 10. Current Projects

Project No.	Project Name	Description & Comments	Amount Paid	Amount Pledged
	Summer baskets	Ongoing for late June to late Sep		4000
	Armistice weekend 2020	Health Crisis dependent		

#### 11. Planning Applications - Appendix 2

#### 12. Motion to Exclude the Press and Public

### 13. Exempt items

### 14. Next Meetings

The next (previously postponed from May) Annual General Meeting of the Council is due before 31 December 2020 and can only be held virtually under the current Welsh Government's health crisis regulations. Such Council meetings in person still cannot take place. PROVISIONAL ONLY - The Clerk is planning for a remote virtual AGM to take place at 6 pm prior to the next remote virtual Council meeting that is scheduled for Mon 9 November 2020 at 6.30 pm, unless otherwise advised

There is no provisional date for a Joint Projects meeting for Risca Town Council and Risca East Community Council

Appendix 1 Mayor's announcement if available as a written report

Appendix 2 Planning Applications –

Update on the Rolling Mill application

Update on **Case Ref. 20/0635/NCC** Site Area: 2193m<sup>2</sup> Location: Former Pontymister Service Station Newport Road Pontymister Risca (UPRN 000043076652) Proposal: Vary condition 3 (approved plans) of planning consent 19/0010/FULL (Construct 18 self-contained 1-Bed apartments with on-site parking, amenity, cycle and refuse stores) to approve amended plans Case Officer: Mr C Powell (01443 864424) : powelc2@caerphilly.gov.uk Ward: Risca West Map Ref: 325343 (E) 189734 (N) Community Council: Risca Town Council. Expected Decision Level: Delegated

**Case Ref. 20/0771/FULL** Site Area: 1019m<sup>2</sup> Location: Funeral Parlour 20 Commercial Street Pontymister Risca Newport NP11 6AY (UPRN 000043074478) Proposal: Install external condenser for new internal cold room Case Officer: Miss E Rowley ( 01443 864776 : rowlee@caerphilly.gov.uk Ward: Risca West Map Ref: 324080 (E) 190144 (N) Community Council: Risca Town Council. Expected Decision Level: Delegated

**Case Ref. 20/0795/FULL** Site Area: 110m<sup>2</sup> Location: 3 Park Place Pontymister Risca Newport NP11 6BN (UPRN 000043072790) Proposal: Erect first floor rear extension Case Officer: Mr M W Jones ( 01443 864528 : jonesm5@caerphilly.gov.uk Ward: Risca West Map Ref: 324074 (E) 190196 (N) Community Council: Risca Town Council Expected Decision Level: Delegated

*Risca Town Council – Remote Virtual Meeting 12 October 2020. A copy in Welsh will be provided upon request.*