

Minutes of the Annual General Meeting of Risca Town Council

Held on Monday 9 November 2020 at 6.00 pm via a remote virtual platform

Present: Cllr Michael Parker, (Vice Mayor). Cllr Tony Davies, (Mayor), Cllr Sally Davies, Cllr Louise Stephens, Cllr Hazel Dupre and Cllr Joy Parsons. Clerk/Proper Officer: Robert Campbell. Also in attendance as an observer only – County Borough Cllr Ross Whiting

The meeting commenced at 6.05 pm

1 Appointment of a Chairperson/Mayor of the Council

Due to the current health crisis and lockdowns Welsh Government's emergency laws stated Town and Community Councils in Wales could allow the current Chairperson/Mayor to remain in post in 2020 if they agreed to continue. At the remote virtual Full Council meeting held on 11 May 2020 the 2019/20 Chairperson/Mayor Cllr Anthony Davies agreed to remain in post for 2020/21

Resolved

2 Appointment of a Vice Chairperson/Vice Mayor

Due to the current health crisis and lockdowns Welsh Government's emergency laws stated Town and Community Councils in Wales could allow the current Vice Chairperson/Mayor to remain in post in 2020 if they agreed to continue. At the remote virtual Full Council meeting held on 11 May 2020 the 2019/20 Vice Chairperson/Mayor Cllr Michael Parker agreed to remain in post for 2020/21

Resolved

3 Apologies

Cllr Brian Davies and County Borough Cllr Bob Owen

4 Declarations of Interest

There were no declarations of interest

5 Minutes

The minutes of the AGM held on 13 May 2019 that were signed on 10 June 2019 were duly noted. Resolved

6 Standing Orders 2020/2021

The Council's Standing Orders for the ensuing year were adopted. Resolved

7 Policy Documents 2020/2021

The Financial Regulations document for 2020/21 was adopted

The Policy Document for 2020/21 was adopted

The Social Media Policy, Model Local Resolution Protocol, Data Protection statement, Privacy Notice, Risk Assessment/Asset List, Personnel Management Protocol to include a Handling Employee Grievance Procedure, Biodiversity Statement and Climate Emergency Statement documents were all adopted for 2020/21

Resolved

8 Appointment of Representatives to Outside Bodies

The following Members were agreed for the ensuing year of 2020/2021:

- **Community & Town Councils Liaison Committee**
Cllr A Davies, Cllr B Davies and the Clerk, Bob Campbell
- **CCBC's Community & Town Council Joint Liaison Committee**
Cllr A Davies (Cllr B Davies as reserve) and Bob Campbell
- **One Voice Wales**
Cllr S Davies and Bob Campbell
- **SLCC** - Bob Campbell
- **Minor Authority Representation on the Board of Governors at:**
1/ Risca Primary School - Mrs Ffion Green

2/ Ty Isaf Infants School - Cllr M Parker

3/ Ysgol Cwm Gwyddon – Vacancy

- **Risca Town Centre Management Group**

Cllr A Davies, Cllr M Parker and Bob Campbell

- **Risca Town and Risca East Community Council Joint Project Committee**

All Councillors and Clerk are members of this Committee. Resolved

9 **Cycle of Meetings for 2020/21**

The suggested and discussed cycle of meetings were agreed

Resolved

The meeting closed at 6.25 pm

Signed : Dated :