

**RISCA
TOWN
COUNCIL**

C/o Risca Palace Library,
75 Tredegar Street, Risca, NP11 6BW
Office is currently closed due to the health
crisis and lockdowns
Tel: 07779906517
www.riscatowncouncil.org.uk
Town Clerk/RPO: Bob Campbell
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clerk@riscatc.uk

28 April 2021

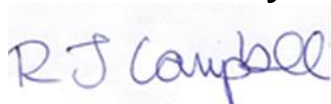
To: The Mayor and Members of Risca Town Council

Dear Councillors

You are summoned to attend the
Annual General Meeting of Risca Town Council that will be held on
Monday 10th May 2021 at 6.00 pm. Due to the current health crisis and lockdowns
by Welsh Government **the meeting will be held via a remote virtual platform.**
I am considering if it will be possible to invite the public and the press.

The business to be transacted is set out in the agenda below.

Yours sincerely



Bob Campbell
Clerk to the Council/RFO

AGENDA

- 1 Appoint a Chairperson/Mayor of the Council.** The appointment will be for the year to April 2022
- 2 Appoint a Vice-Chairperson/Mayor of the Council.** The appointment will be for the year to April 2022
- 3 Apologies**
- 4 Declarations of Interest**

5 Minutes

To receive the minutes of the eighth annual general meeting that was held virtually on 9th Nov 2020, agreed and signed for the 14 Dec 2020 Full Council

6 Standing Orders

To review and adopt the Council's Standing Orders for the ensuing year 2021/22 – this document is reviewed annually

7 Policy Documents

To review and adopt the Council's Policy Documents for the ensuing year 2021/22 – the documents are reviewed annually

- Policy Document
- Financial Regulations
- Social Media Policy
- Data Protection Policy
- Privacy Notice
- The Model Local Resolution Protocol
- Personnel Management Protocol
- Biodiversity Statement
- Climate Emergency Statement
- and the Risk Assessment/Asset List for 2021/22

8 Appoint Representatives to Outside Bodies

To appoint representatives for the ensuing year 2021/22

9 Cycle of Meetings

To consider and approve the suggested cycle of meetings for 2021/2022