

**In line with the Welsh Government's 'Local Government and Elections (Wales) Act 2021' requirement for all 735 Town and Community Councils in Wales to electronically publish the key information and the outcome of their Council meetings within 7 days of the meeting, Risca Town Council hereby publish an unnumbered and unsigned summary of the:**

**Minutes of the 2021 Annual General Meeting of Risca Town Council**

**Due to the current Coronavirus crisis it was held as a remote virtual meeting on Monday 10 May 2021**

**Present: Cllr Mike Parker, Cllr Antony Davies, Cllr Sally Davies, Cllr Louise Stephens, Cllr Hazel Dupre and Cllr Joy Parsons**

**Clerk/Proper Officer: Robert Campbell**

**The virtual meeting commenced at 6.10 pm**

**1/ Appointment of a Chairperson/Mayor of the Council**

Cllr Mike Parker was nominated, seconded and unanimously agreed as Chairperson/Mayor for 2021/22

Resolved

**2/ Appointment of a Vice Chairperson/Vice Mayor**

Cllr Tony Davies was nominated, seconded and unanimously agreed as Vice Chairperson/Mayor for 2021/22

Resolved

**3/ Apologies**

Cllr Ffion Green and County Borough Cllrs Ross Whiting and Bob Owen

**4/ Declarations of Interest**

There were no declarations of interest

**5/ Minutes**

The minutes of the AGM held on 9 Nov 2020 that were signed for the 14 Dec 2020 were duly noted. Resolved

## **6/ Standing Orders 2021/2022**

The Council's Standing Orders for the ensuing year were adopted. Resolved

## **7/ Policy Documents 2021/2022**

The Financial Regulations document for 2021/22 was adopted

The Policy Document for 2021/22 was adopted with an amended increase in the Clerk's annual mobile telephone allowance raised from £180 to £240

The Social Media Policy, Model Local Resolution Protocol, Data Protection Statement, Privacy Notice, Risk Assessment/Asset List, Personnel Management Protocol, Biodiversity Statement and Climate Emergency Statement documents were all adopted for 2021/22

Resolved

## **8/ Appointment of Representatives to Outside Bodies**

The following Members were agreed for the ensuing year of 2021/2022:

### **Community & Town Councils Liaison Committee**

Cllr A Davies, Cllr M Parker and the Clerk, Bob Campbell

### **CCBC's Community & Town Council Joint Liaison Committee**

Cllr A Davies (Cllr M Parker as reserve) and Bob Campbell

### **One Voice Wales**

Cllr S Davies and Bob Campbell

### **SLCC** Bob Campbell

### **Minor Authority Representation on the Board of Governors at:**

1/ Risca Primary School - Cllr Ffion Green

2/ Ty Isaf Infants School - Cllr M Parker

3/ Ysgol Cwm Gwyddon – Vacancy

### **Risca Town Centre Management Group**

Cllr A Davies, Cllr M Parker and Bob Campbell

*Risca Town Council – Early summary of Minutes of the AGM on 10 May 2021 to publish electronically. A copy in Welsh will be provided upon request.*

## **Risca Town and Risca East Community Council Joint Project Committee**

All Councillors and Clerk are members of this Committee. Resolved

### **9/ Cycle of Meetings for 2021/22**

The suggested and discussed cycle of meetings were agreed

Resolved

The meeting closed at 6.40 pm

**The full Minutes when agreed and signed will also be made available on the Council's website as soon as practically possible**

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