

## **Minutes of the Annual General Meeting of Risca Town Council**

Held on Monday 16 May 2022 at 6.00 pm via a 'hybrid' format

Present: Cllr Tony Davies, Cllr Sally Davies, Cllr Louise Stephens, Cllr Brian Davies, Cllr Joy Parsons, Cllr Ffion Green and Cllr Clare Evans-Powell.

Clerk/Proper Officer: Robert Campbell. Also in attendance was Hazel Dupre.

There were no requests to join virtually

The meeting commenced at 6.05 pm

### **1 Appointment of a Mayor/Chairperson of the Council**

Cllr Sally Davies was appointed Mayor for 2022/23. Resolved

### **2 Appointment of a Vice Mayor/Vice Chairperson**

Cllr Louise Stephens was appointed Vice Mayor for 2022/23. Resolved

### **3 Apologies**

Caerphilly county borough Cllrs Bob Owen and Ceri Wright

### **4 Declarations of Interest**

There were no declarations of interest

### **5 Minutes**

The minutes of the AGM held on 1 May 2021 that were signed on 25 May 2021 were duly noted. Resolved

### **6 Standing Orders 2022/2023**

The Council's Standing Orders for the ensuing year were adopted. Resolved

### **7 Policy Documents 2022/2023**

The Financial Regulations document for 2022/23 was adopted

The Policy Document for 2022/23 was adopted

The Social Media Policy, Model Local Resolution Protocol, Data Protection Statement, GDPR and the Privacy Notice, Risk Assessment/Asset List, Personnel Management Protocol/Handling Employee Grievance Procedure, Biodiversity Statement and Climate Emergency Statement documents were all adopted for 2022/23.

Resolved

### **8 Appointment of Representatives to Outside Bodies**

The following Members were agreed for the ensuing year of 2022/2023:

**Community & Town Councils Liaison Committee**

Cllr A Davies, Cllr J Parsons and the Clerk, Bob Campbell

**CCBC's Community & Town Council Joint Liaison Committee**

Cllr A Davies (Cllr J Parsons as reserve) and Bob Campbell

**One Voice Wales**

Cllr S Davies and Bob Campbell

**SLCC** - Bob Campbell

**Minor Authority Representation on the Board of Governors at:**

1/ Risca Primary School - Cllr Ffion Green

2/ Ty Isaf Infants School – Mr. M Parker and Cllr B Davies

3/ Ysgol Cwm Gwyddon – Vacancy

**Risca Town Centre Management Group**

Cllr A Davies, Cllr S Davies and Bob Campbell

**Risca Town and Risca East Community Council Joint Project Committee**

All Councillors and Clerk are members of this Committee. Resolved

**9 Cycle of Meetings 2022/2023**

The suggested and discussed cycle of meetings were agreed.

Resolved

The meeting closed at 6.35 pm

Signed : ..... Dated : .....