

Minutes of the Annual General Meeting of Risca Town Council

Held on Monday 15 May 2023 at 6.00 pm (in person with a remote virtual access on prior request to the Clerk).

Present: Cllr Tony Davies, Cllr Sally Davies, Cllr Mike Parker, Louise Stephens, Cllr Ffion Green and Cllr Clare Evans-Powell.

Clerk/Proper Officer: Robert Campbell. Also in attendance were County Cllr Ceri Wright and Louise Jenkins and Lauren Jones of Heddlu Gwent Police. There were no requests to join virtually. The meeting commenced at 6.00 pm

1 Appointment of a Mayor/Chairperson of the Council

Cllr Sally Davies was appointed Mayor for 2023/24. Resolved

2 Appointment of a Vice Mayor/Vice Chairperson

Cllr Mike Parker was appointed Vice Mayor for 2023/24. Resolved

3 Apologies

Cllr Joy Parsons and County Cllr Bob Owen

4 Declarations of Interest

There were no declarations of interest

5 Minutes

The minutes of the AGM held on 16 May 2022 that were signed on 13 June 2022 were duly noted. Resolved

6 Standing Orders 2023/2024

The Council's Standing Orders for the ensuing year were adopted. Resolved

7 Policy Documents 2023/2024

The Financial Regulations document and The Policy Document for 2023/24 were both adopted. Also the following Policies:

The Social Media Policy, Model Local Resolution Protocol, Data Protection Statement, GDPR and the Privacy Notice, Risk Assessment/Asset List, Personnel Management Protocol-Handling Employee Grievance Procedure, Biodiversity Statement and Climate Emergency Statement documents were all adopted for 2023/24. Resolved

8 Appointment of Representatives to Outside Bodies

The following Members were agreed for the ensuing year of 2023/2024;

Town & Community Councils' Liaison Committee

Cllr A Davies, Cllr F Green and the Clerk, Bob Campbell

CCBC's Community & Town Council Joint Liaison Committee Cllr

A Davies (Cllr F Green as reserve) and Bob Campbell

One Voice Wales - Cllr S Davies and Bob Campbell

SLCC - Bob Campbell

Minor Authority Representation on the Board of Governors at:

- 1/ Risca Primary School - Cllrs Ffion Green and Cllr Joy Parsons
- 2/ Ty Isaf Infants School – Cllr Mike Parker and Cllr Clare Evans-Powell
- 3/ Ysgol Cwm Gwyddon – Jennifer Rogers (the school's nominee)

Risca Town Centre Management Group

Cllr A Davies, Cllr M Parker and Bob Campbell

Risca Town and Risca East Community Council Joint Project Committee

All Councillors and Clerk are members of this Committee
Resolved

9 Cycle of Meetings 2023/2024

The suggested and discussed cycle of meetings were agreed. Resolved

The meeting closed at 6.15 pm

Signed : Dated :