



c/o Risca Palace Library,  
75 Tredegar Street, Risca, NP11 6BW  
Office Opening Hours: Mon 2.00 pm - 5.40 pm  
Tel: 07779906517  
[www.riscatowncouncil.org.uk](http://www.riscatowncouncil.org.uk)

Town Clerk / RFO: Bob Campbell  
email [bob.campbell@riscatc.uk](mailto:bob.campbell@riscatc.uk) clerk2riscatc@gmail.com

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## PRIVACY STATEMENT

Your right to privacy is very important to us and we recognise that when you choose to provide us with information about yourself, you trust us to act in a responsible manner.

We believe this information should only be used to help us provide you with better service. That's why we have put a policy in place to protect your personal information.

We will not provide any of your personal information obtained via the web to other companies or individuals unless required to by law.

Whenever you provide sensitive information we will take security measures to protect your personal information in storage.

Our website may provide links to third party sites. Since we do not control those websites, we encourage you to review the privacy policies of these third party sites.

Information collected by Risca Town Council will be stored and processed in databases owned solely by Risca Town Council and our parent Unitary Authority, Caerphilly County Borough Council.

**Bob Campbell**

**Risca Town Clerk**

**15 May 2023**