

Minutes of the Annual General Meeting of Risca Town Council

Held on Monday 13 May 2024 at 6.00 pm (in person with a remote virtual access on prior request to the Clerk).

Present: Cllr Tony Davies, Cllr Sally Davies, Cllr Mike Parker, Cllr Louise Stephens, Cllr Ffion Green, Cllr Mike Wedderien and Cllr Clare Evans-Powell.

Clerk/Proper Officer: Robert Campbell. Also in attendance was County Cllr Ceri Wright. There were no requests to join virtually. The meeting commenced at 6.00 pm

1 Appointment of a Mayor/Chairperson of the Council

Cllr Mike Parker was appointed Mayor for 2024/25. Resolved

2 Appointment of a Vice Mayor/Vice Chairperson

Cllr Ffion Green was appointed Vice Mayor for 2024/25. Resolved

3 Apologies

None

4 Declarations of Interest

There were no declarations of interest

5 Minutes

The minutes of the AGM held on 15 May 2023 that were signed on 15 June 2023 were duly noted. Resolved

6 Standing Orders 2024/2025

The Council's Standing Orders for the ensuing year were adopted. Resolved

7 Policy Documents 2024/2025

The Financial Regulations Document and The Policy Document for 2024/25 were both adopted. Also the following Policies were adopted:

The Social Media Policy, Model Local Resolution Protocol, Data Protection Statement, GDPR and the Privacy Notice, Risk Assessment/Asset List, Personnel Management Protocol-Handling Employee Grievance Procedure, Biodiversity Statement and Climate Emergency Statement documents were all adopted for 2024/25. Resolved

8 Appointment of Representatives to Outside Bodies

The following Members were agreed for the ensuing year of 2024/2025;

Town & Community Councils’ Liaison Committee

Cllr F Green, Cllr M Wedderien and the Clerk, Bob Campbell

CCBC’s Community & Town Council Joint Liaison Committee

Cllr F Green (Cllr M Wedderien as reserve) and Bob Campbell

One Voice Wales - Cllr S Davies and Bob Campbell

SLCC - Bob Campbell

Minor Authority Representation on the Board of Governors at:

1/ Risca Primary School - Cllr Ffion Green

2/ Ty Isaf Infants School – Cllr Mike Parker and Cllr Clare Evans-Powell

3/ Ysgol Cwm Gwyddon – Jennifer Rogers (the school’s nominee)

Risca Town Centre Management Group

Cllr A Davies, Cllr M Parker and Bob Campbell

Risca Town and Risca East Community Council Joint Project Committee

All Councillors and Clerk are members of this Committee. Resolved

9 Cycle of Meetings 2024/2025

The suggested and discussed cycle of meetings were agreed. Resolved

The meeting closed at 6.20 pm

Signed : Dated :