

## **Risca Town Council**

c/o Risca Palace Library,  
75 Tredegar Street, Risca, NP11 6BW  
Office Opening Hours: Mon 2.00 pm - 5.40 pm  
Tel: 07779906517  
[www.riscatowncouncil.org.uk](http://www.riscatowncouncil.org.uk)  
Town Clerk/RPO: Bob Campbell  
Email [clerk2riscatc@gmail.com](mailto:clerk2riscatc@gmail.com) or [bob.campbell@riscatc.uk](mailto:bob.campbell@riscatc.uk)

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**1 December 2025**

To: The Mayor and Members of Risca Town Council

**Dear Mayor/Councillor**

You are requested to attend a monthly meeting of Risca Town Council in person or via a remote application:

**Date - Monday 8 December 2025 at 6.30 pm.** via an in-person indoors meeting at Bethany Church Hall (or via a TEAMS online application by prior arrangement of at least 3 working days with the Clerk).

The business to be transacted is set out in the agenda below.

**Yours sincerely**



**Bob Campbell**

**Clerk to the Council / Proper Officer**

### ***AGENDA***

**1/ Police update (possible attendance)**

**2/ Presentations (none planned)**

**3/ Apologies**

**4/ Residents representations (none expected)**

**5/ Declarations of Interest**

**6/ Mayor's Announcement**

## **7/ Minutes and matters arising (if not already on the Agenda)**

To receive and to confirm the minutes of the Full Council meeting held on 10 November 2025

## **8/ County Members' Update**

## **9/ Clerk's Report / Correspondence**

- a) Finance Report – with a bank account summary and 26/27 Budget options
- b) OVW/TCCLC update – CCBC request to take on their summer events
- c) Financial assistance request – Air Ambulance Wales
- d) Correspondence –
- e) Community Topics –
- f) WG and CCBC update, Members' vacancies

## **10/ Current Projects**

Project No.	Project Name	Description & Comments	Amount Paid	Amount Pledged
A	PA system	For use at Town projects/events		3000
B	New street lighting sockets for the Festive Lanterns	For this year		3500
C	Winter Fair - Sat 22 Nov 2025	Marquee 8764 Stage 7200 Tables/Chairs 765 Goods 1176 Entertainment 800 Yet to pay – Bins and Loos Est 600	19305	14000
D	Christmas Tree lights switch on Sat 22 Nov 2025	Yet to pay – lights/guardrails Est 500		3000
E	Festive Lanterns project			7000
F	Festive Windows comp.			300

## **11. Planning Applications - Appendix 2**

## **12. Motion to Exclude the Press and Public**

### **13. Exempt items**

### **14. Next Meeting**

The next Meeting of the Council is set for Monday 12 January 2026 at 6.30 pm, via an in-person indoors meeting, with added remote virtual access (only on written request with 3 working days prior notice to the Clerk).

A provisional date for a Joint meeting for Risca Town Council and Risca East Community Council has not yet been agreed

Appendix 1 Mayor's announcement if available as a written report

Appendix 2 Planning Applications –

Case Ref. 25/0331/HH ( 01443 864429 Map Ref: 320629 (E) 196745 (N) : berrol@caerphilly.gov.uk Location: Site Area: 206m<sup>2</sup> 3 Lyne Road Pontymister Risca Newport NP11 6AT (UPRN 000043072540) Proposal: Erect single storey rear extension Case Officer: Lorna Berrow ( 01443 864429 Ward: Risca West Map Ref: Community Council: Risca Town Council 324179 (E) 190300 (N) : berrol@caerphilly.gov.uk Expected Decision Level: Delegated

Case Ref. 25/0690/COU : Location: Site Area: 129m<sup>2</sup> 4 Commercial Street Pontymister Risca Newport NP11 6AY (UPRN 000043070787) Proposal: Change the use of single dwelling into two self-contained flats Case Officer: Josie Millson ( 01443 864708 Ward: Risca West Map Ref: Community Council: Risca Town Council 323977 (E) 190252 (N) : milsoj@caerphilly.gov.uk Expected Decision Level: Delegated

Case Ref. 25/0732/ADV : braite@caerphilly.gov.uk Expected Decision Level: Delegated Location: Site Area: 16m<sup>2</sup> Tredegar Street Risca (UPRN 000043180684) Proposal: Erect a 75 inch, sub-surface mounted, outdoor, double sided digital totem Case Officer: Eric Wichert ( 01443 864709 Ward: Risca West Map Ref: Community Council: Risca Town Council 323882 (E) 190446 (N) : wichee@caerphilly.gov.uk Expected Decision Level: Delegated