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| RISCA TOWN COUNCIL | C/o Risca Palace Library, 75 Tredegar Street, Risca, NP11 6BW Tel: 07779906517 www.riscatowncouncil.org.uk Town Clerk/RFO: Bob Campbell email < clerk2riscatc@gmail.com > or bob.campbell@riscatowncouncil.gov.uk |
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1 May 2026


To: The Mayor and Members of Risca Town Council

Dear Councillors

You are summoned to attend the :

Annual General Meeting of Risca Town Council that will be held on **Monday 11th May 2026 at 6.00 pm.** The meeting will be 'hybrid' both in person indoors at **Bethany Church Hall** and via a remote virtual platform (only with at least 3 working days prior notification to the Clerk). The business to be transacted is set out in the agenda below.

Yours sincerely



Bob Campbell Clerk to the Council/RFO

AGENDA

- 1 Appoint a Chairperson/Mayor of the Council.** The appointment will be for the year to April 2027
- 2 Appoint a Vice-Chairperson/Mayor of the Council.** The appointment will be for the year to April 2027
- 3 Apologies and introductions**
- 4 Declarations of Interest**

5 Minutes

To receive the minutes of the eleventh annual general meeting that was held on 12 May 2025, the minutes were agreed and signed at the 10 June 2025 Full Council

6 Standing Orders

To review and adopt the Council's Standing Orders for the ensuing year 2026/27 – this document is reviewed annually

7 Policy Documents

To review and adopt the Council's Policy Documents for the ensuing year 2026/27 – the documents are reviewed annually

- Policy Document
- Financial Regulations
- Social Media Policy
- Data Protection Policy
- Privacy Notice
- The Model Local Resolution Protocol
- Personnel Management Handling Grievance Protocol
- Biodiversity Statement
- Climate Emergency Statement
- and the Risk Assessment/Asset List for 2026/27
- Annual Report

8 Appoint Representatives to Outside Bodies

To appoint representatives for the ensuing year 2026/27

9 Cycle of Meetings

To consider and approve the suggested cycle of meetings for 2026/2027