

Minutes of the Annual General Meeting of Risca Town Council

Held on Monday 11 May 2026 at 6.00 pm (in person with a remote virtual access on prior request to the Clerk)

Present: Cllr Sally Davies, Cllr Mike Parker, Cllr Louise Stephens, Cllr Ffion Green, Cllr Charlotte Evans and Cllr Mike Wedderien.

Clerk/Proper Officer: Robert Campbell. There were no requests to join virtually. The meeting commenced at 6.00 pm

1 Appointment of a Mayor/Chairperson of the Council

Cllr Mike Parker was appointed Mayor for 2026/27. Resolved

2 Appointment of a Vice Mayor/Vice Chairperson

Cllr Ffion Green was appointed Vice Mayor for 2026/27. Resolved

3 Apologies

Cllr Antony Green and Cllr Tony Davies

4 Declarations of Interest

There were no declarations of interest

5 Minutes

The minutes of the AGM held on 12 May 2025 that were signed on 9 June 2025 were duly noted. Resolved

6 Standing Orders 2026/2027

The Council's Standing Orders for the ensuing year were adopted. Resolved

7 Policy Documents 2026/2027

The Financial Regulations Document for 2026/27 was adopted. The Policy Document number 9 (Clerk's monthly phone allowance was reviewed and raised to £60) was adopted. Also the following Policies were adopted: The Social Media Policy, Model Local Resolution Protocol, Data Protection Statement, GDPR and the Privacy Notice, Risk Assessment/Asset List, Personnel Management Protocol-Handling Employee Grievance Procedure, Biodiversity Statement and Climate Emergency Statement documents were all adopted for 2026/27. Resolved

8 Appointment of Representatives to Outside Bodies

The following Members were agreed for the ensuing year of 2026/2027;

Town & Community Councils’ Liaison Committee

Cllr M Parker, Cllr F Green and Cllr M Wedderien and the Clerk, Bob Campbell

CCBC’s Community & Town Council Joint Liaison Committee

Cllr M Parker and Cllr F Green (Cllr M Wedderien as reserve) and Bob Campbell

One Voice Wales - Cllr S Davies and Bob Campbell

SLCC - Bob Campbell

Minor Authority Representation on the Board of Governors at:

- 1/ Risca Primary School - Cllr Ffion Green
- 2/ Ty Isaf Infants School – Cllr Mike Wedderien
- 3/ Ysgol Cwm Gwyddon – resident, Jenny Rogers-Walker

Risca Town Centre Management Group

Cllr A Davies, Cllr M Parker, Cllr M Wedderien and Bob Campbell

Risca Town and Risca East Community Council Joint Project Committee

All Councillors and Clerk are members of this Committee. Resolved

9 Cycle of Meetings 2026/2027

The suggested and discussed cycle of meetings were agreed. Resolved

The meeting closed at 6.25 pm

Signed : Dated :